

**KENTUCKY BOARD OF LICENSURE FOR MASSAGE THERAPY
SPECIAL MEETING
MINUTES
June 27, 2005**

A special meeting of the Kentucky Board of Licensure for Massage Therapy was held at the Division of Occupations and Professions, Frankfort, KY on June 27, 2005.

MEMBERS PRESENT

Theresa M. Crisler, Chair
Roger D. Russell, Vice Chair
Barbara E. Cook
Gerald H. Clemons
Patricia L. Sazy
Kristy A. Kilcoyne
Judy L. Seeley

OCCUPATIONS & PROFESSIONS STAFF

Wendy Satterly, Board Administrator
John Parrish, Division Director

OTHERS PRESENT

Cheryl Mooney, Office of the Attorney General

ABSENT

None

Board Chair, Theresa Crisler, called the meeting to order at 9:09 a.m.

Approval of Minutes

Minutes of the June 13, 2005 meeting were presented for the Board's review. A motion was made by Mr. Russell to approve the minutes, as presented. Motion, seconded by Ms. Kilcoyne, carried.

Application Review Committee

A motion was made by Mr. Clemons to approve 234 applicants as reviewed. Motion, seconded by Mr. Russell, carried. Applications deferred will be reviewed again at the August 3, 2005 application review committee meeting.

The Board reviewed an application for licensure as a Massage Therapist from *S.C.* A motion was made by Mr. Clemons to defer the application pending receipt of addition information regarding one year of professional experience. Motion, seconded by Mr. Russell, carried.

The Board reviewed an application for licensure as a Massage Therapist from *R.F.* A motion was made by Mr. Clemons to defer the application pending receipt of transcript of proof of certification from NCBTMB. Motion, seconded by Ms. Cook, carried.

The Board reviewed an application for licensure as a Massage Therapist from *T.H.* A motion was made by Mr. Clemons to defer the application pending receipt of court documents as it related to possession of a controlled substance. Motion, seconded by Mr. Russell, carried.

The Board reviewed an application for licensure as a Massage Therapist from *K.K.* A motion was made by Mr. Russell to defer the application pending a psychological assessment and addition supporting documentation. Motion, seconded by Mr. Clemons, carried.

MINUTES
June 27, 2005
PAGE 2

The Board reviewed an application for licensure as a Massage Therapist from *B.H.* A motion was made by Ms. Cook to approve the application. Motion, seconded by Ms. Kilcoyne, carried.

The Board reviewed an application for licensure as a Massage Therapist from *G.B.* A motion was made by Ms. Kilcoyne to deny the application for not meeting the requirements for licensure under KRS 309.360. Motion, seconded by Ms. Cook, carried.

A motion was made by Ms. Sazy to defer ten applications for licensure as a Massage Therapist and to refer four applications for licensure as a Massage Therapist for review by Ms. Mooney. Motion, seconded by Ms. Cook, carried.

The Board requested that Ms. Sazy and Mr. Clemons draft a letter regarding incomplete transcripts, outlining the number of hours an applicant must have completed in order to be licensed as a massage therapist.

Complaint Review Committee

The Board reviewed an application from *C.W.* for licensure as a Massage Therapist. The Committee had concerns regarding this applicant's transcript and relationship with the school, Advanced Massage Therapeutics. The Board requested that the Complaint Committee draft a letter to *C.W.* stating that the application form submitted is not complete, not notarized and Question 10 on the form is incomplete and ask how the individual can teach and provide training to his/herself.

The Board reviewed questionable transcripts that had been submitted by applicants from Advanced Massage Therapeutics. A motion was made by Mr. Russell requesting that Ms. Seeley contact the State Board for Proprietary Education regarding the license of the school and ask that Ms. Seeley visit the school to seek further information and that she be reimbursed for travel and per diem expenses for that visit. Motion, seconded by Ms. Kilcoyne, carried. The Board requested that the Complaint Committee draft a letter to Advanced Massage Therapeutics notifying them in advance of Ms. Seeley's visit.

Old Business

The Board reviewed the revised regulations. After discussion, the Board requested that Ms. Crisler incorporate the minor changes and forward them to David Nicholas with the Legislative Research Commission for a preliminary review.

The Board requested that correspondence be drafted to a licensed Massage Therapist regarding an advertisement that had been placed in a Louisville trade paper and ask for a response.

New Business

Ms. Seeley presented for the Board's review a report from the meeting of the Federation of State Massage Therapy Boards.

The Board requested that staff prepare a draft cease and desist letter for those applicants for licensure that had been deferred by the Board and that had not submitted the requested additional information.

MINUTES
June 27, 2005
PAGE 3

Election of Officers

The Board held its election of officers. Mr. Clemons nominated Roger Russell to serve as Chair of the Board. A motion was made by Ms. Sazy that nominations cease and Mr. Russell be elected by acclamation. Motion, seconded by Mr. Clemons, carried. Mr. Russell nominated Gerald Clemons to serve as Vice Chair and Ms. Seeley nominated Barbara Cook to serve as Vice Chair. A motion was made by Mr. Russell that nominations cease. Motion, seconded by Ms. Sazy, carried. Ballots were distributed to members that included the nomination of Vice Chair as Gerald Clemons and Barbara Cook. After the vote by Board members, ballots were collected and votes were tabulated as follows: Vice Chair, Gerald Clemons - three votes and Barbara Cook - four votes. Mr. Russell nomination Pat Sazy to serve as Secretary of the Board. A motion was made by Mr. Russell that nominations cease and Ms. Sazy be elected by acclamation. Motion, seconded by Ms. Kilcoyne, carried.

Approval of Travel and Per Diem

A motion was made by Ms. Sazy to approve travel and per-diem for eligible members for today's meeting. The motion, seconded by Mr. Clemons, carried.


Adjournment

With all business completed, the meeting adjourned at 2:45 p.m.

Schedule Next Meeting

The next meeting of the Board is scheduled for July 11, 2005, at the Board office located at the Division of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky at 9:00 a.m. The Board asked that if the regulations were not ready for review by the July 11, 2005, Board meeting date that the meeting be cancelled.

Approved



Board Chair